



GOVERNOR'S VOLUNTEER AWARDS 2004

The Governor's Volunteer Award program was established in 1982 to honor and recognize the commitment, service and time that hundreds of volunteers contribute each year to Iowa's state agencies.

Historically, only state government agencies and their affiliates were eligible to nominate their volunteers and, honorees could receive a Governor's Volunteer Award only once in a lifetime. This year, the program has been expanded to:

- provide Iowa's nonprofit organizations with an opportunity to recognize their volunteers; and,
- allow organizations to honor their long-time volunteers with a Length of Service Award.

Throughout Iowa's history, contributions from volunteers have helped make our cities, our towns, our schools and our state a much better place in which to live, work, and raise a family. State agencies and nonprofit organizations are encouraged to honor their exceptional volunteers by nominating them for a Governor's Volunteer Award.

INSTRUCTIONS

- Complete a separate form for EACH Individual, Group, or Length of Service award.
- Type or print legibly.
- Double check the spelling of the nominee's name and verify that the mailing address is correct.
- The Governor's Volunteer Awards steering committee will invite recipients to accept their award in person at the regional ceremony closest to their home.

RETURN COMPLETED FORM NO LATER THAN MAY 21, 2004 TO:

Agency: Iowa Department of Education Division or Dept. : Bureau of CFCS

Contact Person: Beth Buehler

Mailing Address: Grimes State Office Bldg.

City, State, Zip: Des Moines, IA 50319-0146

Phone: (515) 281-7143

Fax: Faxed Applications cannot be accepted

E-mail: beth.buehler@ed.state.ia.us

If you have questions about the Governor's Volunteer Award program or how to complete this form, please contact Jody Benz at the Iowa Commission on Volunteer Service (icvs@ided.state.ia.us, 515.242.4764, or toll-free 1.800.308.5987).

As details are confirmed, information about the regional recognition ceremonies will be posted at www.volunteeriowa.org.

2004 GOVERNOR'S VOLUNTEER AWARD NOMINATION FORM

AWARD TYPE (select only ONE — do not combine multiple nominations on this form.)

- _____ **Individual** — To recognize an individual volunteer's exceptional achievement or contribution to the agency/organization.
- _____ **Group** — To recognize significant contributions by service clubs, unions, schools, religious groups, etc. whose members volunteer as a group to further the mission of the agency/organization.
- _____ **Length of Service** — To recognize an individual's or group's long-term commitment to an agency/organization. **Indicate the number of years the nominee has served the agency/organization:** 5 / 10 / 15 / 20 / 25 / Other (in increments of 5 years only): _____

AWARD RECIPIENT INFORMATION

Name (as it will appear on their certificate): _____
Individual's first name and last name OR name of group

For Group Awards ONLY, include contact person: _____
First Name Last Name

Mailing Address: _____

City, State, Zip: _____

County: _____ **Phone:** (____) _____

ADA Needs, if known: _____
(Braille, Large Print, Wheelchair accessible ceremony location, or other)

Check One? This application is being submitted because the primary volunteer work was done for a ☐ Local School District or ☐ Community College

Why was this nominee chosen for an award? Please give a five- or six-word explanation that can be included in a congratulatory letter to the recipient from the coordinating agency (i.e., serving on the board of directors, tutoring students, organizing fundraising drive, participating in Adopt-a-Highway, etc.).

Briefly describe the nominee's contribution to the agency/organization. What were the benefits of the nominee's efforts? What makes the accomplishments of this nominee more significant than all other volunteers? How many hours were contributed by the volunteer to the agency/organization?

AWARD RECOMMENDED BY: _____
First Name Last Name

Organization: _____
(do NOT use acronyms or abbreviations)

Phone: (____) _____ **E-Mail:** _____
(**required** if you wish to receive notification about the date and location of the awards ceremonies)